**2025 COMMISSIONER MEETING MINUTES**



February 4, 2025

Regular Meeting

7:00 p.m.

**1) Call to Order and Opening Prayer**

Chairman Davenport called the meeting to order at 7:00 p.m. Chairman Davenport gave the opening prayer. Chairman James Davenport, Vice Chairman Lola Spann, Commissioners Gail Hubbard, Samuel Johnson and Ronald Crozier were in attendance as well as County Attorney Williams Mills, Administrator/Clerk Ronald Dollar, Probate/Magistrate Judge Mia Wallace, Sheriff Locke Shivers, Superior Court Clerk Patricia Thornton, Code Enforcer Sonnie Wallace, Corner Raymond Crozier, Public Works Director/Water System Superintendent Jamie Wilson, Assistance Public Works Director Cordera Davis, Election Supervisor Brittany Reynolds, Chamber Director Jacqueline Hunt, and Deputy Clerk Temonica Ealey.

2) Public Hearing

a. Sita Khadkapaudel d.b.a. Georgetown Depot P INC (Ponce Food Mart) - Alcoholic Beverage License Application

 Chairman Davenport stated the purpose of the public hearing. The floor was opened for comments on the application. Mr. Khadkapaudel was in attendance and spoke in favor of the application there were no one opposing the application. The Public hearing adjourned at 7:02 p.m.

**3) Agenda Approval**

Motion made by Vice Chairman Lola Spann and seconded by Commissioners Johnson to approve the agenda as written. All votes in favor; motion carried.

**4) Minutes**

a. January 7, 2025 Regular Meeting

Motion made by Commissioner Johnson and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.

**5) Presentations before the Board**

Sasha Owens- Clay County Probate Clerk

Not in Attendance

**6) New Business**

a. Discussion/Approval Alcoholic Beverage License Application for Mrs. Sita Khadkapaudel (Ponce Food Mart) Georgetown Depot P INC

Motion made by Vice Chairman Lola Spann and seconded by Commissioners Hubbard to approve the Alcoholic Beverage License application. All votes in favor; motion carried.

b. Discussion/Approval of Resignation from Clay County Georgia Election Board Member Brittany Reynolds

Motion made by Commissioner Hubbard and seconded by Vice Chairman Spann to accept the resignation. from Clay County Georgia Election member Brittany Reynolds. All votes in favor; motion carried.

c. Discussion/Approval of Amending FY 25 Budget to include a Clay County Election Board Budget.

 Motion made by Commissioner Hubbard and seconded by Vice Chairman Spann to Amend FY 25 Budget to include a Clay County Election Board Budget. All votes in favor; motion carried.

d. Discussion/Approval of Clay County Georgia Election Board Supervisor Brittany Reynolds and Vice Supervisor Kendall Crozier.

 Motion made by Commissioner Hubbard and seconded by Commissioner Johnson to approve Brittany Reynolds Clay County Georgia Election Board Supervisor and Kendall Crozier Vice Supervisor. All votes in favor; motion carried.

 e. Discussion/Approval of Family Connection Fiscal Agent Designation

Motion made by Commissioner Crozier and seconded by Commissioner Hubbard to approve continuation as Family Connection’s fiscal agent. All votes in favor; motion carried.

 f. Discussion/Approval of Georgia Forestry Commission Volunteer Fire Assistance Grant Program (VFA)

Motion made by Commissioner Hubbard and seconded by Commissioner Johson to approve Georgia Forestry Commission Volunteer Fire Assistance Grant Program. All votes in favor; motion carried. Commissioner Crozier informed Board Georgia Forest grant would be 50/50 grant with max from County being $5000.00 primary for nasals, hoses or other equipment. The 2nd grant will require assistance from JMCE grant could be from $10,000 to $500,000 the County outlay would be from $500 to $25,000 for a wild fire tanker no other cause or matching required. Motion made by Commissioner Hubbard and seconded by Vice Chairman Spann to amend the agenda to add U.S. Department of Interior grant $10,000 to $500,000 the County outlay that would be from $500 to $25,000 cost from the County.

 g. Discussion/Approval of Still Waters Engineering Water Tank Project

Motion made by Commissioners Hubbard and seconded by Vice Chairman Lola Spann to approve Still Waters Engineering Water Tank Project. All votes in favor; motion carried.

 h. Discussion/Approval of Paving Wilson Street

Motion made by Commissioners Hubbard and seconded by Vice Chairman Lola Spann to approve paving Wilson Street. All votes in favor; motion carried.

Administrator Dollar asked to Board to approve accepting the BID Motion made by Commissioner Hubbard and seconded by Vice Chairman Spann to accept the BID from Mickey Rice Land Clearing and Grading LLC for $45,000.00. All votes in favor; motion carried.

**7) Comments from the Public *(limit to 3 minutes)***

James Griffin; asked for a County Agent Board of Commissioners asked that he speak to County Administrator.

Willie Gilbert; County Road 148 Thanked Administrator, Board and Public works for doing a good job would like all of Day’s Avenue paved spoke to Administrator.

**8) Comments from Department Heads & Constitutional Officers**

a. Public Works

 Mr. Wilson recapped his monthly report with the Board. Been cleaning up since the snow.

 b. Superior Court

Ms. Thornton reported that Superior Court collections for the month were $7,552.97 with $5,453.66 being disbursed to the County no collection for Juvenile.

 c. Sheriff Report

Sheriff Shivers recapped his monthly report with the Board. Submitted the Board an email in reference to law enforcement also asked the Board to grant permission to apply for Hazard Mitigation Grants will discusses at future meeting.

 d. Tax Commissioner (Not in attendance)

 e. Probate/Magistrate

Mrs. Wallace recapped her monthly report with the Board. Informed the Board of upcoming training. Asked the Board to review her salary as her Assistance Magistrate Clerk has resigned.

 f. Coroner Report (No report)

 g. Fire Chief Report (Not in attendance)

 h. Chamber Director

 Mrs. Hunt invited everyone to the Courtroom Open House the Chamber 1st event.

**9) Administrator Comments, Reports & Recommendations**

 a. Financial Report

 b. Days Avenue CDBG

 c. Open House New Courtroom February 20,2025 (2:00 p.m. – 4: 00p.m)

Asked for volunteers to assist with Chambers. Auditor was in office today will send letter back for attorney to sign that should complete 2022 Audit asked the Board for recommendation.

**10) Attorney Status Report**

Attorney Mills informed the Board of Trey Anderson resigning from Development Authority Board. Recapped his monthly report.

 **11) Comments from the Board**

Chairman Davenport – Wants Loggers to be more liable for damaging roads.

 Vice Chairman Spann – no comments

 Commissioner Hubbard – no comments

Commissioner Johnson –Thanked Department Heads & Constitutional Officers for coming to meeting with reports.

Commissioner Crozier ––Thanked Public works for cleaning up welcome signs and fire hydrates.

 **12) Invoices to Be Approved**

Motion made by Commissioner Hubbard and seconded by Commissioner Johnson to approve the invoices. All votes in favor; motion carried.

 **13) Signing of Checks**

The Board signed payroll and accounts payable approved invoice checks.

 **14) Consent Agenda**

 **15) Executive Session (If Needed)**

 **16) Continuing Business as a result of Executive Session (If needed)**

 **17) Adjourn**

There being no further business the meeting adjourned at 7:35 p.m.

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**James Davenport, Chairman Date**

**I HEREBY AFFIRM THAT I AM THE COUNTY DEPUTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF**

**THE FEBRUARY 4, 2025 PUBLIC HEARING AND REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.**

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**Temonica Ealey, Deputy County Clerk Date**

January 7, 2025

Regular Meeting

7:00 p.m.

**1) Call to Order and Opening Prayer**

Commissioner Davenport called the meeting to order at 7:00 p.m. Commissioners Hubbard gave the opening prayer. Commissioners Gail Hubbard, Lola Spann Samuel Johnson, James Davenport and Ronald Crozier were in attendance as well as County Attorney Williams Mills, Administrator/Clerk Ronald Dollar, Probate/Magistrate Judge Mia Wallace, Sheriff Locke Shivers, Superior Court Clerk Patricia Thornton, Code Enforcer Sonnie Wallace, Corner Raymond Crozier, Public Works Director/Water System Superintendent Jamie Wilson, Assistance Public Works Director Cordera Davis, Fire Chief Charles Crozier and Deputy Clerk Temonica Ealey.

**2) Agenda Approval**

Motion made by Commission Hubbard and seconded by Commissioners Johnson to approve the agenda as written. All votes in favor; motion carried.

**3) Annual Appointments**

a. Commission Chairman

Motion made by Commissioner Spann and seconded by Commissioner Johnson to reappoint Commissioner James Davenport as Chairman. All votes in favor; motion carried.

 b. Commission Vice Chairman

 Motion made by Commissioner Johnson and seconded by Chairman Davenport to appoint Commissioner

Spann as Commission Vice Chairman. All votes in favor; motion carried.

 c. County Clerk

Motion made by Commissioner Spann and seconded by Commissioner Johnson to appoint Ronald Dollar as County Clerk. All votes in favor; motion carried.

 d. County Attorney

Motion made by Commissioner Johnson and seconded by Commissioner Spann to retain William Mills as County Attorney. All votes in favor; motion carried.

e. County Depository

Motion made by Commissioner Hubbard and seconded by Commissioner Johnson to retain First State Bank as the County Depository. All votes in favor; motion carried.

1. Designation of Signors

Motion made by Commissioner Hubbard and seconded by Vice Chairman Spann to designate all five Commissioners and the County Administrator as signors. All votes in favor; motion carried.

**4) Minutes**

a. December 3, 2024 Regular Meeting

Motion made by Commissioner Hubbard and seconded by Commissioner Johnson to approve the minutes as written. All votes in favor; motion carried.

**5) Unfinished Business**

a. Discussion/Approval of Southwest GA Regional Development Authority and Selection of Two Board Members Edward Watson and Lynthia Alexander

 Motion made by Vice Chairman Spann and seconded by Commissioner Hubbard to approve Southwest GA Regional Development Authority and Selection of Two Board Members Edward Watson and Lynthia Alexander. All votes in favor; motion carried. Commissioner Crozier suggested that Both members receive the required training for Clay County to be incompliance.

**6) New Business**

a. Discussion/Approval of Resignation from Clay County Tax Assessor Members Kendall Crozier and Ronald Crozier.

 Motion made by Commissioner Hubbard and seconded by Vice Chairman Spann to accept the resignation. from Clay County Tax Assessor members Kendall Crozier and Ronald Crozier. All votes in favor; motion carried.

 b. Discussion/Approval of a Three Member Clay County Tax Assessor Board

Motion made by Commissioner Hubbard and seconded by Vice Chairman Spann to have a three member Clay County Tax Assessor Board. All votes in favor; motion carried.

 c. Discussion/Approval of HB 581 Opt- In or Opt-Out

Motion made by Vice Chairman Spann and seconded by Commissioner Crozier to Opt- In. HB 581 All votes in favor; motion carried.

 d. Discussion/Approval of Planning and Zoning Technical Assistance Contract

Motion made by Commissioner Crozier and seconded by Vice Chairman Spann to approve the Planning and Zoning Technical Assistance Contract. All votes in favor; motion carried.

 e. Discussion/Approval of Probation Agreement

Motion made by Commissioner Hubbard and seconded by Vice Chairman Spann to accept the Probation Agreement. All votes in favor; motion carried. Sheriff Shivers explained that start date would be March 1,2025 and that Sheriff Locke Shivers will be the Director.

 f. Discussion/Approval to give Tax Commissioner Authority to take Credit and Debit Cards

Motion made by Commissioner Johnson and seconded by Commissioner Hubbard to give Tax Commissioner authority to take credit and debit cards All votes in favor; motion carried.

**7) Comments from the Public *(limit to 3 minutes)***

 There were no comments from the public.

**8) Comments from Department Heads & Constitutional Officers**

a. Public Works

Mr. Wilson recapped his monthly report with the Board.

 b. Superior Court

Ms. Thornton reported that Superior Court collections for the month were $18,923.03 with $15,869.63

being disbursed to the County no collection for Juvenile.

 c. Sheriff Report

Sheriff Shivers recapped his monthly report with the Board. Invited everyone to GIMA meeting January 28,2025 138 Wilson Street 10:00 am to 2:00 pm.

 d. Tax Commissioner

(Tax Commissioner No report)

 e. Probate/Magistrate

 Mrs. Wallace recapped her monthly report with the Board.

 f. Coroner Report

 (No report)

 g. Fire Chief Report

 Mr. Charles Crozier recapped his monthly report with the Board.

Jackie Hunt Chamber Director reports that all five Chamber member agreed to continue on Chamber of Commerce Board.

**9) Administrator Comments, Reports & Recommendations**

 a. Financial Report

 b. Days Avenue CDBG

 Administrator Dollar asked Jackie Hunt be added to agenda and that she gives a Chamber report.

Reported that EDC resolved & combined with Chambers. Informed the Board of the open house for Courtroom February 20,2025 from 2:00pm – 4:00pm

Complimented Road Department. Election Board meet. Spoke to Auditor he requested two more weeks.

**10) Attorney Status Report**

 Thanked the Board for allowing him to continue serving as Clay Count Attorney.

 **11) Comments from the Board**

 **Chairman Davenport – Thanked everyone for coming to meeting.**

 **Vice Chairman Spann – no comments**

 **Commissioner Hubbard – Complimented on how well the County is being managed.**

**Commissioner Johnson –Thanked Public Works for working hard making improvements.**

**Commissioner Crozier ––Glad to be here, will help with audit information if needed.**

 **12) Invoices to Be Approved**

**Motion made by Commissioner Hubbard and seconded by Commissioner Johnson to approve the invoices. All votes in favor; motion carried.**

 **13) Signing of Checks**

The Board signed payroll and accounts payable approved invoice checks.

 **14) Consent Agenda**

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 **17) Adjourn**

There being no further business the meeting adjourned at 7:35 p.m.

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James Davenport, Chairman Date

I HEREBY AFFIRM THAT I AM THE DEPUTY COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF

THE JANUARY 7, 2025 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

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Temonica Ealey, County Deputy Clerk Date