**2024 COMMISSIONER MEETING AGENDAS**

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Description automatically generated**

December 3, 2024

Regular Meeting

7:00 p.m.

**1) Call to Order and Opening Prayer**

**2) Agenda Approval**

**3) Public Hearing**

a. Zoning Application Size Variance - William lll & Laura Butts

Lot 22 Hidden Lagoon EST, Fort Gaines, GA 39851, map & parcel 007C 022.

**4) Minutes**

a. November 5, 2024 Regular Meeting

**5) Presentations before the Board**

**6) Unfinished Business**

**7) New Business**

a. Discussion/Approval of Zoning Application Size Variance - William lll & Laura Butts Lot 22 Hidden Lagoon EST, Fort Gaines, GA 39851, map & parcel 007C 022.

b. Discussion/Approval of Golden Triangle RC&D Sponsorship and Selection of Two Board Members Representatives to Serve on GTRC&D Council

c. Discussion/Approval of Southwest GA Regional Development Authority and Selection of Two Board Members

d. Discussion/Approval of DFCS Budget of 2024

e. Discussion/Approval of 2025 Calendar

f. Discussion/Approval of Selling Vehicle 1999 Dodge Ram Wagon Van VIN: 2B5WB35Y5XK518031

g. Discussion/Approval of House Bill 451 Georgia First Responder PTSD Program

**8) Comments from the Public** *(limit to 3 minutes)*

**9) Comments from Department Heads & Constitutional Officers**

a. Public Works/Water System Status Report, November 2024

b. Superior Court Finance Report, November 2024

c. Sheriff Report, November 2024

d. Tax Commissioner Report, November 2024

e. Probate/Magistrate Report, November 2024

f. Coroner Report, November 2024

g. Fire Chief Report, November 2024

**10) Administrator Comments, Reports & Recommendations**

a. Days Avenue CDBG

b. Financial Report

**11) Attorney Status Report**

**12) Comments from the Board**

**13) Invoices to Be Approved**

**14) Signing of Checks**

**15) Consent Agenda**

**16) Executive Session (If Needed)**

Discussion or deliberation on the appointment, employment, compensation, hiring,

disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6)

**17) Continuing Business as a result of Executive Session (If needed)**

**18) Adjourn**

November 5, 2024

Regular Meeting

7:00 p.m.

**1) Call to Order and Opening Prayer**

**2) Agenda Approval**

**3) Minutes**

a. October 1, 2024 Public Hearing Road Closing CR 2 Old Dairy Road

b. October 1, 2024 Regular Meeting

**4) Presentations before the Board**

a. Alan Hornaday – HB 581

b. Wilfred Littleton – Undisclosed Presentation

**5) Old Business**

a. Discussion/Approval of Rental Agreement between Clay County BOC and State Properties Commission

and Technical College System of GA

**6) New Business**

a. Discussion/Approval Thanksgiving Holiday Hours (1/2 day 11/27/24)

b. Discussion/Approval of County Probation Officer

c. Discussion/Approval Resolution 25-001 Designating Use of Hotel Motel Tax

d. Discussion/Approval Resolution 25-002 Amending FY 25 Budget to include a Clay County Chamber of Commerce Budget.

e. Discussion/Approval of Hiring Part-time Chamber of Commerce Director

f. Discussion/Approval of longevity/retention pay. 0-5 years $300, 5-10 years $350, 10 or more $400

**7)**  Comments from the Public *(limit to 3 minutes)*

**8) Comments from Department Heads & Constitutional Officers**

a. Public Works/Water System Status Report, October 2024

b. Superior Court Finance Report, October 2024

c. Sheriff Report, October 2024

d. Tax Commissioner Report, October 2024

e. Probate/Magistrate Report, October 2024

f. Coroner Report, October 2024

g. Fire Chief Report, October 2024

h. Tax Assessor Report, October 2024

**9) Administrator Comments, Reports & Recommendations**

a. Days Avenue CDBG

b. Financial Report

**10) Attorney Status Report**

**11) Comments from the Board**

**12) Invoices to Be Approved**

**13) Signing of Checks**

**14) Consent Agenda**

**15) Executive Session (If Needed)**

**16) Continuing Business as a result of Executive Session (If needed)**

**17) Adjourn**

September 3, 2024

Regular Meeting

7:00 p.m.

**1) Call to Order and Opening Prayer**

**2) Agenda Approval**

**3) Minutes**

a. August 6, 2024 Regular Meeting

**4) Presentations before the Board**

**5) Unfinished Business**

**6) New Business**

a. Discussion / Approval of Rental Agreement between Clay County BOC and State Properties Commission and Technical College System of GA

b. Discussion/Approval of FY2026 Transit Grant Application Forms

c. Discussion/Approval of Clay County Board of Health Appointment

d. Discussion/Approval of Clay County Courtroom BID/Construction

**7)**  Comments from the Public *(limit to 3 minutes)*

**8) Comments from Department Heads & Constitutional Officers**

a. Public Works/Water System Status Report, August 2024

b. Superior Court Finance Report, August 2024

c.Sheriff Report, August 2024

d. Tax Commissioner Report, August 2024

e. Probate/Magistrate Report, August 2024

f. Coroner Report, August 2024

g. Fire Chief Report, August 2024

**9) Administrator Comments, Reports & Recommendations**

a. Days Avenue CDBG

b. Financial report

**10) Attorney Status Report**

**11) Comments from the Board**

**12) Invoices to Be Approved**

**13) Signing of Checks**

**14) Consent Agenda**

**15) Executive Session (If Needed)**

**16) Continuing Business as a result of Executive Session (If needed)**

**17) Adjourn**

August 6, 2024

Regular Meeting

7:00 p.m.

**1) Call to Order and Opening Prayer**

**2) Agenda Approval**

**3) Minutes**

a. July 2, 2024 Public Hearing Zoning

b. July 2, 2024 Regular Meeting

**4) Presentations before the Board**

**5) Unfinished Business**

**6) New Business**

a. Discussion/Approve A Three or Five Member Clay County Georgia Election Board

b. Nominate/Approve Clay County Georgia Election Board Members.

c. Discussion/Approve Appointed Time for Each Board Member.

d. Discussion/Approval 2024 Recovery Month Proclamation for the Georgia Recovers Bus Tour Stop

**7)**  Comments from the Public *(limit to 3 minutes)*

**8) Comments from Department Heads & Constitutional Officers**

a. Public Works Status Report, July 2024

b. Water System Status Report, July 2024 c. Superior Court Finance Report, July 2024

d. Sheriff Report, July 2024

e. Tax Commissioner Report, July 2024

f. Probate/Magistrate Report, July 2024

g. Coroner Report July 2024

h. Fire Chief Report, July 2024

**9) Administrator Comments, Reports & Recommendations**

a. Days Avenue CDBG

**10) Attorney Status Report**

**11) Comments from the Board**

**12) Invoices to Be Approved**

**13) Signing of Checks**

**14) Consent Agenda**

**15) Executive Session (If Needed)**

**16) Continuing Business as a result of Executive Session (If needed)**

**17) Adjourn**

July 2, 2024

Regular Meeting

(Immediately following 7:00p.m Public Hearing)

**1) Call to Order and Opening Prayer**

**2) Agenda Approval**

**3) Minutes**

a. June 4, 2024 Regular Meeting

**4) Presentations before the Board**

**5) Unfinished Business**

**6) New Business**

a. Discussion/Approval to update permit application to Read/Apply to Electrical and Pluming

b. Discussion/Approval for the sale of 2012 Kenworth Refuse Truck T370 (Last 4 of Vin 6156) to the City of Cuthbert for $50,000.

c. Call for Vote on Zoning Applications

i.Five Blackshear LLC (RE: Thomas Lemacks) – Size Variance

70 County Line Road, Fort Gaines, GA 39851, map & parcel 001A 002

**7)**  Comments from the Public *(limit to 3 minutes)*

**8) Comments from Department Heads & Constitutional Officers**

a. Public Works Status Report, June 2024

b. Water System Status Report, June 2024 c. Superior Court Finance Report, June 2024

d. Sheriff Report, June 2024

e. Tax Commissioner Report, June 2024

f. Probate/Magistrate Report, June 2024

g. Coroner Report June 2024

h. Fire Chief Report, June 2024

**9) Administrator Comments, Reports & Recommendations**

a. Days Avenue CDBG

**10) Attorney Status Report**

**11) Comments from the Board**

**12) Invoices to Be Approved**

**13) Signing of Checks**

**14) Consent Agenda**

**15) Executive Session (If Needed)**

**16) Continuing Business as a result of Executive Session (If needed)**

**17) Adjourn**

**July 2, 2024**

**7:00 pm**

**Public Hearing by Board of Commissioners for Zoning**

**1) Call to Order**

**2) Procedural Review by Chairman**

**3) Applications:**

i. Five Blackshear LLC (RE: Thomas Lemacks) – Size Variance

70 County Line Road, Fort Gaines, GA 39851, map & parcel 001A 002

**4) Adjourn**

June 4, 2024

Regular Meeting

7:00 p.m.

**1) Call to Order and Opening Prayer**

**2) Agenda Approval**

**3) Minutes**

a. May 7, 2024 Al Bev Lic\_Pataula Creek Bait and Tackle

b. May 7, 2024 Al Bev Lic\_The Gator Hole

c. May 7, 2024 Regular Meeting

d. May 28, 2024 Public Hearing\_FY25 Budget

**4) Presentations before the Board**

Frederick Wallace- Request for road closure for an event that may occur.

**5) Unfinished Business**

**6) New Business**

a. Discussion/Approval, Any agency or organization receiving funding from Clay County Board of Commissioners must provide a monthly report of activities.

b. Approval of FY-25 Budget

**7)**  Comments from the Public *(limit to 3 minutes)*

**8) Comments from Department Heads & Constitutional Officers**

a. Public Works Status Report, May 2024

b. Water System Status Report, May 2024 c. Superior Court Finance Report, May 2024

d. Sheriff Report, May 2024

e. Tax Commissioner Report, May 2024

f. Probate/Magistrate Report, May 2024

g. Coroner Report May 2024

h. Fire Chief Report, May 2024

**9) Administrator Comments, Reports & Recommendations**

**10) Attorney Status Report**

**11) Comments from the Board**

**12) Invoices to Be Approved**

**13) Signing of Checks**

**14) Consent Agenda**

**15) Executive Session (If Needed)**

**16) Continuing Business as a result of Executive Session (If needed)**

**17) Adjourn**

May 7, 2024

Regular Meeting

7:00 p.m.

**1) Call to Order and Opening Prayer**

**2) Agenda Approval**

**3) Minutes**

a. April 2, 2024 Public Hearing Zoning

b. April 2, 2024 Regular Meeting

c. April 11, 2024 Budget Work Session

**4) Presentations before the Board**

a. New Horizons – Community Mental Health Needs Assessment

**5) Unfinished Business**

**6) New Business**

a. Discussion/Approval Renew Survival Flight

b. Discussion/Approval of replacing a Representatives to Serve on GTRC&D Council

c. Clay County Board of Health Re-appointment

d. Call for Vote on Alcohol Beverage License Janet Cantrell dba Pataula Creek Bait & Tackle

e. Call for Vote on Alcohol Beverage License Martha Morris dba The Gator Hole

**7)**  Comments from the Public (limit to 3 minutes)

**8) Comments from Department Heads & Constitutional Officers**

a. Public Works Status Report, April 2024

b. Water System Status Report, April 2024 c. Superior Court Finance Report, April 2024

d. Sheriff Report, April 2024

e. Tax Commissioner Report, April 2024

f. Probate/Magistrate Report, April 2024

g. Coroner Report April 2024

h. Fire Chief Report, April 2024

**9) Administrator Comments, Reports & Recommendations**

**10) Attorney Status Report**

**11) Comments from the Board**

**12) Invoices to Be Approved**

**13) Signing of Checks**

**14) Consent Agenda**

**15) Executive Session (If Needed)**

**16) Continuing Business as a result of Executive Session (If needed)**

**17) Adjourn**

**Public Hearing- Alcoholic Beverage License**

May 7, 2024

6:45 p.m.

**1) Call to Order**

**2) New Business**

a. Martha V. Morris **d.b.a.** The Gator Hole LLC- Alcoholic Beverage License Application

**3) Adjourn**

**Public Hearing- Alcoholic Beverage License**

May 7, 2024

6:30 p.m.

**1) Call to Order**

**2) New Business**

a. Janet Cantrell **d.b.a.** Pataula Creek Bait and Tackle LLC- Alcoholic Beverage License Application

**3) Adjourn**

April 2, 2024

Regular Meeting

(Immediately following Public Hearing)

**1) Call to Order and Opening Prayer**

**2) Agenda Approval**

**3) Minutes**

a. March 5, 2024 Regular Meeting

b. March 19, 2024 Special Called Meeting

**4) Executive Session (If Needed)**

Discussion or deliberation on the appointment, employment, compensation, hiring,

disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6)

**5) Continuing Business as a result of Executive Session (If needed)**

**6) Presentations before the Board**

a. Bobby Mallard – Clay County Planning and Zoning Commission

b. Tony King – Road Issue

**7) Correspondence Requiring Action**

a. Letter of Resignation from Clay County Board of Commission Member

**8) Unfinished Business**

**a.** Call for Vote on Zoning Applications

i. Valerie Creamer – Size Variance

159 Pataula Heights Lane, Fort Gaines, GA 39851, map & parcel 006E 031 Lot 13

b. Discussion / Approval of New Clay County Employee Policy Manual

c. Discussion/Approval of Courthouse Plans

**9) New Business**

**10) Comments from the Public (limit to 3 minutes)**

**11) Comments from Department Heads & Constitutional Officers**

a. Public Works Status Report, March 2024

b. Water System Status Report, March 2024 c. Superior Court Finance Report, March 2024

d. Sheriff Report, March 2024

e. Tax Commissioner Report, March 2024

f. Probate/Magistrate Report, March 2024

g. Coroner Report, March 2024

h. Fire Chief Report, March 2024

**12) Administrator Comments, Reports & Recommendations**

**13) Attorney Status Report**

**14) Comments from the Board**

**15) Invoices to Be Approved**

**16) Signing of Checks**

**17) Consent Agenda**

**18) Adjourn**

**April 2, 2024**

**7:00 pm**

**Public Hearing by Board of Commissioners for Zoning**

**1) Call to Order**

**2) Procedural Review by Chairman**

**3) Applications:**

i. Valerie Creamer – Size Variance

159 Pataula Heights Lane, Fort Gaines, GA 39851, map & parcel 006E 031 Lot 13

**4) Adjourn**

March 5, 2024

Regular Meeting

7:00 p.m.

**1) Call to Order and Opening Prayer**

**2) Agenda Approval**

**3) Annual Appointments**

**4) Minutes**

a. February 6, 2024 Public Hearing- Alcoholic Beverage License Application for Sheara Reed L.L.C Kings and Queens Arena

b. February 6, 2024 Public Hearing Zoning

c. February 6, 2024 Regular Meeting

**5) Executive Session (If Needed)**

Discussion or deliberation on the appointment, employment, compensation, hiring,

disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6)

**6) Continuing Business as a result of Executive Session (If needed)**

**7) Presentations before the Board**

**8) Correspondence Requiring Action**

a. Letter of Resignation from Clay County Board of Assessors

b. Board of Assessor Request for Board Member

**9) Unfinished Business**

**10) New Business**

a. Discussion/Approval Amending the FY 2025 Insurance Tax Premium-Revenue (Resolution 24-004)

b. Discussion/Approval of Position between UGA Cooperative Extension and Clay County

c. Discussion/Approval of Eliminating Credit Cards with the Exception of One being in Commissioners Office

d. Discussion/Approval of Pre diem $50 for full day and $20 for half day.

e. Discussion/ Authorization for Accounts Payable Clerk Katie Bagwell to access bank accounts for job tasks.

f. Discussion/Approval of Annual Clean-up 2024- First week in April

g. Discussion/Approval of Clay County Voting Delegate for Opioid Distributor Settlement.

h. Discussion/Approval of New Clay County Employee Policy Manuel

**11) Comments from the Public (limit to 3 minutes)**

**12) Comments from Department Heads & Constitutional Officers**

a. Public Works Status Report, February 2024 -

b. Water System Status Report February 2024 -

c. Superior Court Finance Report, February 2024 -

d. Sheriff Report, February 2024 -

e. Tax Commissioner Report, February 2024 -

f. Probate/Magistrate Report, February 2024 -

**13) Administrator Comments, Reports & Recommendations**

a. Days Avenue CDBG

b. Metrics report February 2024

c. Board of Commissioners Zoning Meeting April 2,2024 at 7:00 pm

**14) Attorney Status Report**

**15) Comments from the Board**

**16) Invoices to Be Approved**

**17) Signing of Checks**

**18) Consent Agenda**

**19) Adjourn**

February 6, 2024

Regular Meeting

(Immediately following Public Hearing)

**1) Call to Order and Opening Prayer**

**2) Agenda Approval**

**3) Annual Appointments**

**4) Minutes**

a. January 02, 2024 Public Hearing – Alcoholic Beverage License Application for Sheara Reed L.L.C Kings and Queens Arena

b. January 02, 2024 Regular Meeting

c. January 04, 2024 Public Hearing – FY 2024 Millage Rate (Meeting 3)

d. January 04,2024 Special Called Meeting – Setting of Millage Rate

e. January 16, 2024 Special Called Meeting – Qualifying Fees

**5) Presentations before the Board**

**6) Correspondence Requiring Action** a. Letter of Resignation from Clay County Planning and Zoning Commission Member

b. Letter of Resignation from Clay County Board of Assessors

**7) Unfinished Business**

a. Call for Vote on Sheura Reed L.L.C. Kings and Queens Arena - Alcoholic Beverage License Application

b. Call for Vote on Zoning Applications

i. Lola Spann – Size Variance/ Conditional use Permit for Mobile Home

11 Mockingbird Lane, Fort Gaines, GA 39851, map & parcel F18 013

ii. Peter lll & Patricia Ynesta – Size Variance

187 Sunset Point, Fort Gaines, GA 39851, map & parcel 006D 011

**8) New Business**

a. Discussion/Approval of County Administrator Contract

b. Discussion/Approval of Family Connection Fiscal Agent Designation

c. Discussion/Approval of Adoption of Joint Comprehensive Plan 2024-2028

d. Discussion/Approval of Selling Equipment/Vehicle

i. 2005 Sterling Acterra Dump truck VIN: 2FZACGCS16AV97547

ii.2005 GMC C7500 Dump Truck VIN: 1GDK7C1386F400825

iii 2006 Ford F-150 Pickup VIN: 1FTPW14556FA51217

**9) Comments from the Public (*limit to 3 minutes)***

**10) Comments from Department Heads & Constitutional Officers**

a. Public Works Status Report, January 2024

b. Water System Status Report January 2024 c. Superior Court Finance Report, January 2024

d. Sheriff Report, January 2024

e. Tax Commissioner Report, January 2024

f. Probate/Magistrate Report, January 2024

**11) Administrator Comments, Reports & Recommendations**

a. Days Avenue CDBG

b. Metrics report January 2024

c. Silicon Ranch Organization Donations

**12) Attorney Status Report**

**13) Comments from the Board**

**14) Invoices to Be Approved**

**15) Signing of Checks**

**16) Consent Agenda**

**17) Executive Session (If Needed)**

**18) Continuing Business as a result of Executive Session (If needed)**

**19) Adjourn**

**February 6, 2024**

**7:00 pm**

**Public Hearing by Board of Commissioners for Zoning**

**1) Call to Order**

**2) Procedural Review by Chairman**

**3) Applications:**

i. Lola Spann – Size Variance/ Conditional use Permit for Mobile Home

11 Mockingbird Lane, Fort Gaines, GA 39851, map & parcel F18 013

ii. Peter lll & Patricia Ynesta – Size Variance

187 Sunset Point, Fort Gaines, GA 39851, map & parcel 006D 011

**4) Adjourn**

**Public Hearing- Alcoholic Beverage License**

February 6, 2024

6:45 p.m.

**1) Call to Order**

**2) New Business**

a. Sheura Reed L**.L.C.** Kings and Queens Arena - Alcoholic Beverage License Application

**3) Adjourn**

January 4, 2024

Public Hearing – FY 2024 Millage Rate

6:00 p.m.

**1) Call to Order**

**2) New Business**

a. Public Comments - Adoption of Ad Valorem Millage Rate for FY 2024

**3) Adjourn**

January 2, 2024

Regular Meeting

7:00 p.m.

**1) Call to Order and Opening Prayer**

**2) Agenda Approval**

**3) Annual Appointments**

a. Commission Chairman

b. Commission Vice Chairman

c. Executive Session (If Needed)

Discussion or deliberation on the appointment, employment, compensation, hiring,

disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6)

Continuing Business as a result of Executive Session (If needed)

d. County Clerk

e. County Attorney

f. County Depository

1. Designation of Signors

**4) Minutes**

a. December 5, 2023 Public Hearing - Zoning

b. December 5,2023 Regular Meeting

c. December 19, 2023 Special Called Meeting

d. December 28, 2023 Public Hearing – FY 2024 Millage Rate (Meeting 1)

e. December 28, 2023 Public Hearing – FY 2024 Millage Rate (Meeting 2)

**5) Presentations before the Board**

**6) Correspondence Requiring Action**

**7) Unfinished Business**

a. Sheura Reed L.L.C. Kings and Queens Arena - Alcoholic Beverage License Application

**8) New Business**

a. Discussion/Approval of Increasing Application Permit Fees

b. Discussion/Approval Elimination of Sale of Vacation time

c. Discussion/Approval of Johnny Crozier as Public Work Director

d. Discussion/Approval of Reduction of Work Force at Public Works

i. Eliminate One Fulltime position.

ii. Eliminate One Parttime Position

e. Discussion/Approval of Discontinuing Providing Driveway Pipe for County Residents

**9) Comments from the Public *(limit to 3 minutes)***

**10) Comments from Department Heads & Constitutional Officers**

a. Public Works Status Report, December 2023

b. Water System Status Report, December 2023

c. Superior Court Finance Report, December 2023

d. Sheriff Report, December 2023

e. Tax Commissioner Report, December 2023

f. Probate/Magistrate Report, December 2023

**11) Administrator Comments, Reports & Recommendations**

**12) Attorney Status Report**

**13) Comments from the Board**

**14) Invoices to Be Approved**

**15) Signing of Checks**

**16) Consent Agenda**

**17) Adjourn**

**Public Hearing- Alcoholic Beverage License**

January 2, 2024

7:00 p.m.

**1) Call to Order**

**2) New Business**

a. Sheara Reed L**.**L**.C** Kings and Queens Arena - Alcoholic Beverage License Application

**3) Adjourn**